

**WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION
WEST LAFAYETTE, INDIANA 47906**

Dear Parents/Students:

Under the Family Education Rights and Privacy Act of 1974, a school corporation may provide requested information "on enrolled students from various associations, alumni groups, proprietary and/or trade schools, etc." without securing "the prior written consent of the parent/student provided the local school corporation has previously provided parent/student with the required annual notice regarding directory information". The school routinely prepares and publishes lists of student names for such purposes as honor roll, class rosters, athletic eligibility rosters, team rosters, school directories, special program lists, etc. This policy will continue this year, but if you or your parents prefer that your name not appear on any or all of these lists, a note requesting omission should be directed to the principal.

F.E.R.P.A and its regulations define directory information as including students:

1. Name, address, telephone number
2. Date and place of birth
3. Major Field of study
4. Participation in school activities
5. Dates of school attendance
6. Honors and awards
7. Other similar information; e.g., alumni associations, height and weight of athletes, honor roll members, information generally found in yearbooks.