

Happy Hollow School Parent Newsletter

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WELCOME: This is the first parent newsletter for this school year. The newsletter will be sent via email. In the past, the newsletter was emailed monthly. This year it will be sent every two weeks. Newsletters are also available on the website throughout the year. If you are new to Happy Hollow, the newsletter is a communication from the principal about various issues and upcoming activities.

The beginning of the school year has been great! New students are adjusting and everyone is back in the swing of school! The grade level parent meetings were successful as well.

WELCOME COFFEE: Our amazing Parent Council and I would like to invite everyone to a Welcome Coffee event. This will be Friday, September 15th from 9:00-10:00 in our school cafeteria. We would love to have parents/guardians join us to get to know a little more about Happy Hollow and meet other parents. I look forward to our time together.

ATTENDANCE/TARDINESS: Just a reminder that the attendance policy is in the student organizer. Please review the policy. Please strive to have your child at school for announcements by 7:55 a.m. Students are tardy if they are not in their seats by 8:00 a.m. Missing the first 5 minutes of the day can have a negative effect on the rest of the day. When students are arriving late they must check in at the office for a pass to class. If the tardy is due to a medical appointment, they must have a note from the doctor for the tardy to be exempt. If your child is absent you must either call the attendance line, 269-4308, or send an email to hattendance@wl.k12.in.us. You may request homework that you can pick up after school until 6:00 p.m. from the bookcase in the front lobby.

CLASS INTERRUPTIONS: All phone calls are directed through the office and classes are not interrupted in order to maximize instruction for our students. If you need to contact your child's teacher, you may send an email. Currently the voice mail system is not reliable due to our aging system. We look forward to the new school and new system in the near future. Please note the times that your child has a special area class (art, gym, etc.). The teacher may be able to receive or return calls during that time. It is essential that your child's teacher has your input and support. Working together will make a successful year. Please review with your child clear procedures for each day. If you plan to bring a lunch or other item(s) for your child, please tell them to check in the office. There are exceptions, and if you have an emergency and need to contact your child at school, please call the office 746-0500, and we will certainly prioritize that information for your child.

STUDENT DROP OFF: Please use the drive in front of the school (off Kingston Dr.) for drop off and pickup of students. Please **DO NOT STOP AT THE EAST END OF THE DRIVE**; pull forward to the main entrance door #1 to accommodate the cars behind you. The doors at the east end are locked at 7:15 a.m. once orchestra students have arrived. There is a stop sign before re-entering Kingston Dr. No students should be dropped off on Kingston Drive or in the employee parking lot. Please see diagram on last page (4) of this newsletter.

SAFETY REMINDER: School zone speed limit is 20 mph. In addition, students may be crossing Kingston Dr. before and after school. The west drive and parking lot are closed to parent traffic from 7:30 a.m. - 8:00 a.m. and 2:20 p.m. - 2:40 p.m. to allow students to safely load and unload buses. Students crossing Salisbury St. must cross at Leslie St. where there is a crossing guard (see below). If your child rides a bike to school, please review safe biking procedures and provide them with a helmet. For the safety of our students, I'd also like to request adults remain off cell phones during arrival and dismissal times so that extreme caution can be in place for our students. Also a reminder that skateboards/in-line skates are not allowed on school property. Our first priority is our students' safety. Nothing else is more important.

CROSSING GUARDS: Crossing Guards are on duty at Salisbury & Kingston/Leslie, Salisbury & Meridian, and Leslie & Grant from 7:30-7:55 a.m. and from 2:30-2:55 p.m. These posts are manned every day by the WL Police Dept. crossing guards.

LOST AND FOUND: There are already items in the lost & found in the cafeteria. Please label your child's coats and lunch bags. You may check the lost & found anytime; preferable not during lunch, 11:00-1:15.

DEADLINE: The deadline to pay book fees is December 1. A payment plan is available on the website under Document Library > Office.

PLAYGROUND INFORMATION: Please remind your child they need to wear shorts or pants for climbing and the proper shoes. Dress code states no flip-flops or beach type shoes.

EventLink - EMERGENCY COMMUNICATION TOOL: This year the WLCSC is using EventLink in place of Pinwheel. If you have not signed up for this free service, please do; eventlink.com. It will notify you about bussing issues, school delays/closings, and other events. If you had a Pinwheel account, you can log in with that information. In order to register yourself to this instant messaging system, please use the following steps:

- 1) Go to www.eventlink.com
- 2) Click the create account tab in the upper right corner.
- 3) Fill in the form

LUNCH INFORMATION: Students may leave school for lunch; however there must be a note on file in the office, or the student must be signed out in the office. Students are to check in at the office when they return. If you have questions concerning lunch history or payments, contact the lunch clerk, Delilah Barnett.

LUNCH ACCOUNTS: Students must have money in their lunch account to cover the cost of lunch each day. If a lunch account has a zero balance, the student is served a cheese sandwich. You may pay on-line through Skyward; mail a check to the school, or send it with your child; payable to Happy Hollow School. Cash payments should be in an envelope marked with the student's name.

IMPORTANT BUSSING INFORMATION: WL school bus drivers and routes are managed by City Bus. If you have questions/concerns, you may call 423-2666 ext. 2952, or Stephanie Qualio, Assistant Principal, 765-746-0500 ext. 4344. Due to the crowded situation on buses this year, students can only ride to their designated bus to and from school.

VOLUNTEER CALL OUT: Thank you to the many parents who have offered to help Parent Council with volunteering this year! Some programs are very popular and we value all offers of help! However, for some programs to continue, more support is needed. If interested, please contact Erica Wallskog hhvc.eric@gmail.com.

GRADE LEVEL ARTICIPATE: Articipate is a locally written and published Visual Thinking Strategy Art Appreciation Program. As a volunteer you will come into your child's classroom for 45-60 minutes and deliver a presentation (script and visual materials provided) and lead a guided discussion about the topic shown in the pictures. No experience or special knowledge is required and all materials are provided. Support is available from the School Articipate Coordinator, and you will liaise with the class teacher to set up a mutually convenient time to do the session. Kids love Articipate and once you have done one session you will want to do it again! To sign up for these important areas please contact volunteer coordinator Erica Wallskog hhvc.eric@gmail.com.

LUNCHROOM SUPERVISOR: Happy Hollow currently has two open positions to fill in the lunchroom. If you are available on school days, Monday-Friday, 11:00-1:15, please contact the school office, 746-0500. This is a paid position and the rate is \$11.54 per hour.

HOMECOMING PARADE: The 3rd Annual West Lafayette Schools Education Foundation (WLSEF) Homecoming Parade will be on Friday, 10/6/17, 6:00 p.m. Parade participants should line up behind Cumberland School by 5:45. Hope to see you there!

NATIONAL WALK TO SCHOOL DAY: Volunteers are needed! Join the students on Oct. 4, at 7am as they gather at with the mayor, local athletes, high school students and teachers for the walk down to Happy Hollow. You will be walking with the kids, making sure they walk nicely along the sidewalk and cross safely at junctions. This is a fun event and gets the day off to an exciting start! If you'd like to volunteer for this great day, please contact Erica Wallskog, hhvc.eric@gmail.com.

PARENT COUNCIL: The Happy Hollow Parent Council (HHPC) is a vital part of our school. To help keep you informed of their activities and projects you should receive a Parent Council Newsletter in addition to the School Parent Newsletters. The next Parent Council meeting & welcome coffee is September 15, 9:00 a.m. in the cafeteria.

PARENT COUNCIL COMMUNICATION: If you want to receive information & notices from the Happy Hollow Parent Council, through the opt-in email, <http://goo.gl/tRGFUU> or join the HHPC closed group Facebook page. Search for the Happy Hollow Parent Council and click "join group" then the site administrator will add you.

LABELS FOR EDUCATION: Collect Campbell's Soup and other product labels and place them in the red box by the office. The school receives items for the number of labels collected. More info at www.labelsforeducation.com. Sadly, this program will be coming to an end January 2, 2018, but we are appreciative of all they've donated to our school.

BOX TOPS: Save your General Mills "Box Tops for Education." Classrooms receive money for materials from the number of box tops collected. Please label with the teachers name for proper credit. The drop box is by the office and labeled.

Calendar:

September

- 15 Parent Council General meeting & Welcome coffee, 9:00 a.m., HH Cafeteria
- 21 Spell Bowl Call-out, 2:30-4:00; HH LGI/ Word List/ <http://www.iasp.org/pdf/spellelemwordlist.pdf>
- 22 Parent Council Popcorn Sales
- 26 School Pictures
- 26 Fourth Gr Orchestra Demonstration Concert & Reception, 7:00 p.m. HH Gym

October

- 1 Fall Fling, Grades 5-8 Strings, 6:00 p.m. HS Auditorium
- 4 Walk to School Day
- 6 Parent Council Popcorn Sales
- 6 Homecoming Parade, 6:00 p.m. LaGrange Street;
- 11 End of 9 weeks grading period
- 12 Author Visit - Shelley Pearsall
- 16-20 Red Ribbon week
- 20 Parent Council Popcorn Sales
- 30-31 Fall Break

November

- 3 Parent Council Popcorn Sales
- 3 Parent Council Family Game Night - Free and Fun!!!
- 6 Daylight Savings time/clocks back 1 hour
- 8 Sixth Grade Musical, 7:00 p.m. HS Auditorium
- 10 Veteran's Day Program
- 14 Picture Retake Day
- 16 Spell Bowl, 5:00 p.m. HH Gym
- 17 Parent Council Popcorn Sales
- 22-24 Thanksgiving Holiday/No School

TRAFFIC MAP:

